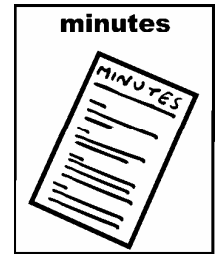

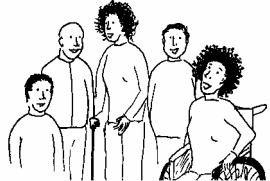

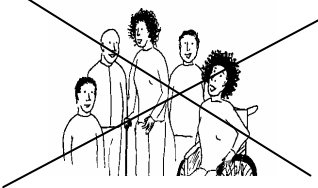





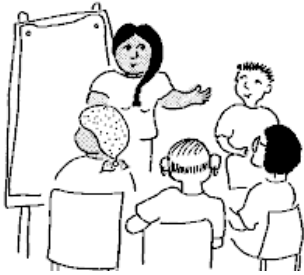
Leeds Learning Disability Partnership Board



Minutes of the Meeting held at St Matthias Church Centre on Tuesday 20th April 2004

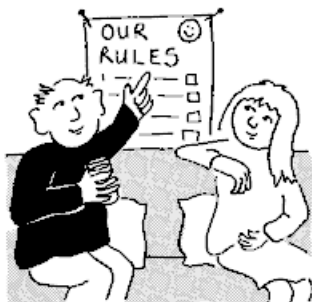
	<p>Welcome</p> <p>Dave Rosser welcomed everyone to the meeting and Board members introduced themselves.</p>
 	<p>People at the meeting:</p> <p>Dave Rosser, Head of Service Janet Wright, Joint Commissioning Service Manager Nancy Hill, North West Primary Care Trust Ken McCullough, Carer Sheila Dunham, Leeds Mental Health Trust Michael Cass, Leeds People First Andrew Walsh, Service User Scott Cunningham, Learning Disability Forum</p> <p>Other People who came to the meeting:</p> <p>Cara Green, Day Services Modernisation Project Bill Walton, People in Action Annette Morris, ROOTS Project, People in Action Joycelyn Richards, ROOTS Project, People in Action</p>

	<p>People who could not come to the meeting Norman Roberts, Finance Director North East PCT Thea Stein, Chief Executive North East PCT Khalid Arian, Finance Manager</p>
	<p>Minutes from the last meeting</p> <p>The minutes from the last meeting did not require any amendments.</p>
 	<p>Updates</p> <p>Future of the Partnership Board – Janet Wright Janet talked about the proposed changes to the structure of the Partnership Board. She told the Board there had been a meeting with Councillor Bradley and Dave Rosser to discuss the appointment of the Chair and Co-Chair. The job descriptions have been drafted and the jobs will hopefully be advertised shortly.</p> <p>Executive Group – Dave Rosser has written to Thea Stein and John England asking them for their nominations for the membership of this group. The group will consist of 5 people from the Local Authority and 5 people from the Trusts. There will be two independent officers and two Partnership Board members to oversee and ensure that the Executive Group do as they are supposed to, although these people will not have voting powers.</p> <p>There will be 4 Partnership Board meetings a year and membership will be increased. It will include more people with learning disabilities, more carers, more people from ethnic minority communities. Non-members will still be invited to attend the meetings but will have to inform the Board beforehand so that</p>



the necessary arrangements can be made in respect of the provision of lunches and places at the meetings.

The general idea is to discuss one item in the morning, one item in the afternoon, sometimes with the help of presentations and then members will be asked to work in small groups and feed back to the Board at the end of the meeting.



Michael Cass asked if people could be reminded that only Partnership Board members are invited to say things and that this should only be done at the appropriate time. He also said that representatives from the Task Groups were there to speak on the particular group's behalf and then report back to the group. Dave Rosser told the Board that by increasing membership of the Board, more people would be able to ask questions and talk about things.

Nancy Hill said that there needed to be clear lines of communication between the Partnership Board Executive Group and Task Groups so that people knew how to get information and when to talk about things. With there being so many members, it may become a semi-formal meeting creating problems within the structure of the meeting.



Task Groups – The Partnership Board currently has the following task groups in operation;

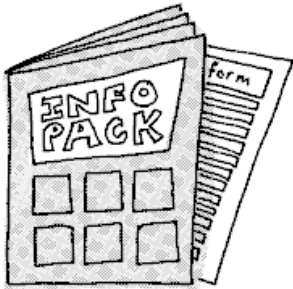
- Day Services Modernisation,
- Person Centred Planning,
- Housing,
- Employment,
- Information,
- All Means All.

The Partnership Board needs to set up the following task groups;

- Health,
- Advocacy,
- Transition,
- Workforce Planning,
- Learning and Leisure.

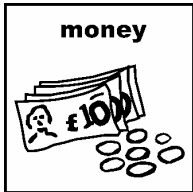
Aquila Choudray has offered to set up a group to look at ethnicity issues.

Dave Rosser asked for people to contact Janet Wright if they wished to help with the recruitment and setting up of the Task Groups.



Information Strategy – Scott Cunningham

Scott introduced himself as the new Voluntary Sector Co-ordinator working on the Information Task Group. He said that the Information Task Group Action Plan is being updated. The Information Strategy will be available for the next Partnership Board meeting in June. The intention is to keep ethnicity issues on the agenda.



Finance – Janet Wright

The Mental Health Trust community nurses have completed 106 Continuing Health Care Assessments within a two month period. A panel which has included PCT representation have reviewed the assessments. As a result of this, the PCTs have put in £800,000 which has meant we have finished the year with a balanced budget.

David Rosser discussed the Supporting People Budget. He said that the Office of Deputy Prime Minister decided to give no inflation. We have 13 million pounds of Supporting People money going into learning disabilities. The Joint Commissioning Service may have to find any additional costs.



Presentations

Cara Green – Modernisation of Day Services.

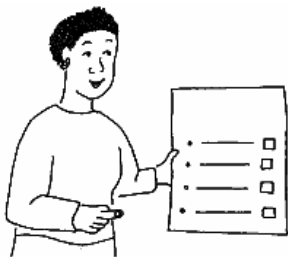
Cara introduced herself as the Project Manager for the Modernisation of Day Services.

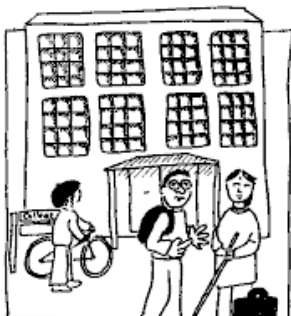
Background

She explained to the Board the background to her post and what the Day Services Modernisation Team hope to achieve. Cara's post was created 9 months ago and has been funded by the Learning Disability Development Fund. Since the post began, there has been an audit of day services in order to find out what services are currently available and also, to try and monitor the success of the Project.

What has been done so far.

Task groups have been set up such as; Employment and All Means All. The Day Services Modernisation Team is currently working with Social Services, Department of Health and the Voluntary Sector as the modernisation process is city wide. It is looking at improving staff training about the Day Services Modernisation agenda and business planning. The managers will have to take responsibility for how they want to make the changes happen. So far, Moorend ATC has been able to open up a furniture store enabling people with and without learning disabilities to gain valuable employment skills and to purchase furniture at low prices. Coffee bars have opened in other ATCs, the Greenscapes Gardening Project will shortly be moving to Meanwood Valley Farm. The ATCs are looking at opening Drop-In centres within the city.





Cara told the Board that the Horsforth ATC building is not in good condition. A new manager has been appointed for Horsforth and has been chosen by the Service Users. A Project Group has been set up and is represented by staff, carers and service users who will all get together to share ideas, both on a regional and national level.

Since the closure of Foxwood, Health Day Services have continued to run from a single base at Ventures, on a sessional basis with a focus on community involvement.

The Voluntary Sector has appointed a new Forum Co-ordinator. Some examples of current Voluntary Sector Projects in Leeds are:-

- an integrated community art group – Pyramid of Arts
- alternative activities to day services
- the Roots Project – which is the project set up to look at challenging double discrimination
- employment services – Pathway has representatives at the ATCs
- Social enterprises are being set up
- and colleges such as Joseph Priestly, are engaging in things like the ACE Project

(This is not an exhaustive list)



Other Developments

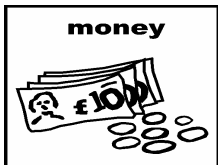
Cara discussed some of the other developments in Leeds which are having a positive impact on the Modernisation Process - such as Person Centred Planning, purchase of multi-media equipment and the Direct Payment Project which has recently employed a new support worker.

Dave Rosser told the Board that the Joint Commissioning Service were looking at obtaining bridging money for two years to fund new services and possibly obtaining funds from European sources.

Nancy Hill asked Cara if it would be possible to speak to the colleges for further education and see if an education support worker could be seconded to help the support forum. Nancy also said that some of the day centres have hydrotherapy pools and these need to work more flexibly and be available to more people. Some of the Day Centres are currently looking into this as a possibility.

Bill Walton asked about the Task Group's terms of reference and membership. Cara said that it is in a draft state and will be brought to the Partnership Board.

Ken McCullough asked about the long term plans on whether the ATC's are to be replaced. Cara said that no decision had been made and in Leeds, they would deal with each centre on its own merit.



Learning Disability Development Fund – Janet Wright

Janet told the Board that in 2002, when the Learning Disability Development Fund was introduced, Leeds received £275,000. This money has gone towards;

- modernising day centres,
- completing the re-provision of long stay hospitals
- developing supported living approaches for people living with older carers
- further development of city wide advocacy
- person centred planning training
- enhancing leadership

The fund has also established a Housing Advocacy post, Day Services Modernisation Project Manager post, and Service User Involvement post.

For the period 2004 to 2005, Leeds has received £288,000 and with this money, we have two new additional priorities to manage; the needs of learning disabled people with high support needs and, needs of learning disabled people from ethnic minority groups.



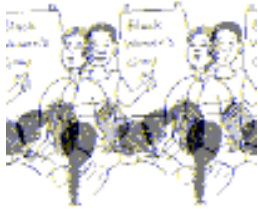
Welcome Bids

There is £15,000 available under the heading of leadership. The Board is particularly interested in bids from projects that will enhance leadership amongst people with learning disabilities from the black and ethnic minority community and those that support the involvement of people with complex needs in the development of services. Individual bids must not be higher than £10,000. From the 1st April the Council have introduced stricter rules regarding contracting and who to give money to.

Dave Rosser added that he is looking at ways of getting permission to do things in other ways which may help the Partnership Board.

An application form will be put together and made available as soon as possible. It will then be advertised in news letters such as Through the Maze, put on websites and passed to the Voluntary Sector Forum. The deadline for completed application forms will be approximately three weeks from the date of issue. A panel will then look at the bids and decide if they have been successful.





Challenging Double Discrimination – ROOTS – People in Action Representatives – Annette Morris and Joycelyn Richards.

Annette and Joycelyn gave a presentation on the ROOTS project which looks at how black people with learning disabilities often face discrimination related both to racism and their learning disability. In July 2003, People in Action employed a team of 6 African Caribbean people with learning disabilities plus support workers, to use their experiences to change some local services. Their aim is to help organisations offer better services for African Caribbean people with learning disabilities.

To help achieve this ROOTS is currently working with organisations such as CHANGE, Connect in the North, Home Farm Trust, Leeds Centre for Integrated Living, Leeds Family Placement and St Anne's. In addition to improving services for African Caribbean people with learning disabilities, ROOTS wants people with learning disabilities to have more say in how services are planned and carried out and to also receive payment for work that they do.

What ROOTS have done so far;

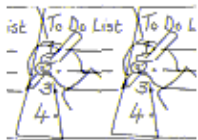
- learnt about the history of black people
- written about their lives
- filmed some of our work
- learnt about organising training
- helped other organisations to plan
- taken part in conferences
- won a Black Achievers award.





ROOTS is funded by the Joseph Rowntree Foundation until May this year. It is currently setting up as a social firm earning money through offering training and consultancy. To continue its success, ROOTS will need to get more money through grants.

ROOTS will be attending the HOST Media Centre on Wednesday 28th April to tell more people about their work.



Any other business

Ken McCullough said that the Valuing People initiative is due to finish in 2006 and will the Partnership Board remain after this date? Dave Rosser said this item would need to be brought to the Partnership Board as a major item to put on the agenda.



Ken also said that some Partnership Boards in other areas have training resources and could the Leeds Partnership Board support a regional training programme. Janet Wright commented that the Valuing People Support Team will be contacting the PCT's and local authorities in the northern region to ask them to support a regional training programme. Janet will contact Debbie Moore to discuss this further.



**The next meeting of
the Partnership Board
will be on
Tuesday 15th June 2004
10 am to 3pm
at St Matthias Church Centre, Leeds 4**