



People at the meeting were asked to sign an attendance sheet although only Board members and guest speakers would be listed in the minutes.



Welcome and Ice-breaker Introduction.

Ray Wilk welcomed everyone to the meeting.

Michael Cass performed the ice breaker by asking people to say what their favourite TV programme was.

Ray explained what was going to happen at the meeting, covered changes to the agenda and checked to see that all the Board Members were seated on the table set aside to identify the Board members. Ray also said that after each agenda item had been discussed by the Board, members of the public would then be invited to ask questions.

Updates

Section 31 Agreement – Dave Rosser

(The agreement to establish the Pooled Budget and role of the Partnership Board and Partnership Executive). The final document was agreed by the Local Authority, Primary Care Trusts and lawyers. It has now been presented to the Partnership Executive and will go to the PCT and Local Authority Executive Boards before it is finally signed off.




Bill Walton asked about obtaining copies of the agreement. It was agreed that a copy would be available for reading but as it is a lengthy legal document, paper copies would only be issued on request. A summary of the main points (1 page) would be made available to the Board.



Partnership Executive – Dave Rosser

The first meeting was held 7th September. It was agreed that there would be 4 meetings a year, the minutes would be in an accessible format and the Partnership Board would be a standing item on the Partnership Executive’s agenda. Ray Wilk said that as he is the Independent Chair for the Partnership

Dave Rosser

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|    | <p>Board and on the Executive Board he would ensure the Partnership Boards views and requests were listened to. He also added that once Board members received the minutes they should take responsibility to circulate the information amongst the groups they represent.</p> <p>Dave Rosser said the minutes could be put in the Through The Maze newsletter.</p> <p>Ethnicity Worker – Dave Rosser The Ethnicity Task Group is in the process of recruiting an Ethnicity Worker. Janet Wright has discussed with the legal section the quickest way to contract for the service. The aim is to appoint an independent sector group to support the Ethnicity Worker. Various voluntary organisations will be invited to put in a tender to do this. Hopefully this will take place in the new year.</p> <p>Independent Living Project – Dave Rosser (The bid for £51.3 million to build better housing and develop new services). The Outline Business Case has been sent to the Department of Health and Office of Deputy Prime Minister. A decision is expected on 15th November as to whether we have got the money.</p> <p>Advocacy Task Group – Scott Cunningham The group is going to write a plan of how advocacy should work in Leeds. It will look at the gaps in the current system and identify what needs to happen to make a difference. The group want to bring the first draft plan to the next Partnership Board meeting 6th December. This was agreed and has now been added to the agenda.</p> <p>Carers Event – Janet Wright On 13th September Bridget McGuire (Social Services Carers Strategy Officer) sponsored an event which looked at ways of supporting carers in becoming involved with the Partnership Board. Over 40 people attended and 17 of these people put their names forward wanting to receive more information</p> | <p>Board Members</p> <p>Dave Rosser</p> <p>Dave Rosser</p> <p>Scott Cunningham</p> |
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Planning Team

about attending the Partnership Board meetings and being on the Carers Reference Group which the Partnership Board hopes to set up. Janet said she will contact each person individually. Ken McCullough offered to support the carers new to the Partnership Board.

Planning Team – Janet Wright

The Steering Group have been looking at previous models such as Meanwood Park reprovision and Windlesford Green to see how many people we need to plan for. Early estimations suggest there will be about 350 people.

The team also need to look at office space and resources and have drawn up a plan to see what resources we already have and what we could use. A separate pilot project is also being considered around 'being in control' which covers issues such as

- Having access to money
- People being able to purchase support and services themselves

Young people in transition are to be a priority for the 'being in control' model and we need to plan for their adulthood long before their 18th birthday. In Leeds this year there will be 47 new 18 year olds with learning disabilities requiring our services, in 5 years time there will be 97 and this figure is expected to increase. The team intend to visit other parts of the country to see what has been achieved elsewhere.

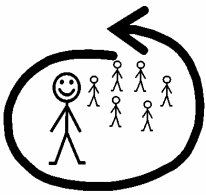
Nancy Hill commented that whilst she fully supports the work around young people in transition, the planning team should also include other priorities such as older service users living with older carers. Janet Wright suggested the transitions work could be the pilot case.

Bill Walton said the Board needs more financial information to be able to support the ideas.

Janet
Wright

Janet
Wright

included



All Means All – Les France

This task group was set up in April 2004 to look at ways of making sure everybody is involved in the decision making process, especially those people with extra support needs.

The group have drawn up a set of service principles to help organisations and services make sure they involve everyone when planning for the future and when making decisions. They have also put in a bid for money from the Joseph Roundtree Foundation to employ service users to learn how to check organisations and work with them to put the service principles in practice. The group will feed back to the Partnership Board if their bid is successful.

Jonathan Butler told the Board that there had been a Reference Group meeting and copies of the report were available.

Presentation

Modernisation of Day Services – Ivan Barnett

Ivan explained that almost 1000 people attend adult training centres and as important changes are needed he is trying to get the modernisation of day services into an official policy document which will be accepted by Social Services.

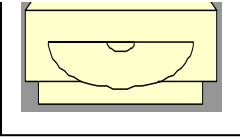
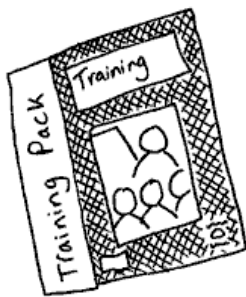
On 16th September Ivan and Dave Rosser presented the plan to DMT (Departmental Management Team) who agreed the following recommendations.

- continue the modernisation work and planning
- develop a business plan to determine the costs of the project
- look at what buildings we will and will not need
- look at staffing the new service
- establish who will be required to carry out the modernisation work
- do further consultation and awareness raising exercises on the new vision for day services

The next step is to submit a detailed business plan which includes more information about costs, staffing and who will do the work.

Les
France/All
Means All
Task
Group





Ivan reminded people of the vision for day services, talking about local services, person centred planning, buildings, access to mainstream activities and employment.

Ivan then asked the Board to split up into 4 groups and work with members of the public to discuss issues surrounding day services.

After the group work Ray asked for feedback from the group facilitators –

Group 1 wanted more consultation time to discuss the big issues such as people's lives, buildings, leisure activities and invited Ivan to attend the Voluntary Sector Forum meetings. Ivan agreed to attend.

Group 2 wanted to know how the modernisation of day services fits in with other work such as the Independent Living Project. People were worried that if there were no adult training centres to go to, people may be stuck at home all day.

Group 3 had 3 main concerns

- not enough facilities in Leeds
- transport to places needs looking at
- education – not getting on courses

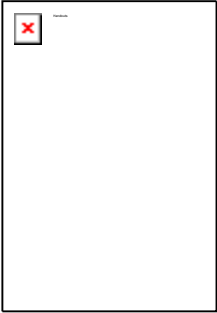
Group 4 were frustrated by the amount of consultation and didn't understand why things hadn't changed.

Ivan concluded the session by saying that many people are involved in this project and wish to see it completed at an early date. This will require the full support of the Council, service users, families and communities.

Presentation

Maria Rules – Liz Barraclough – Lawraine Hails From Partners in Policymaking

The guest speakers introduced themselves, explained what their organisation does and showed a DVD about a service user to illustrate what can be achieved.



Partners in Policymaking is a leadership training programme designed to help disabled people and their parents/carers. They offer courses which aim to teach people about advocacy, education, employment, whole life planning, supported living, technology and how policies are made.

The cost of the course is £2,500 per place although this fee will be reduced for Leeds Partnership Board because it is a member of Inclusion North.

It was agreed that the Board will look at whether to send a member on the course.

Maria Rules asked for 3 documents to be made available with the minutes:-

1. Report written after their 1st training course
2. Handout of the presentation notes
3. Course content information

(Please note that as over 100 people now receive the Partnership Board minutes anyone wishing to obtain a paper copy of the above documents will need to telephone Louise Mills at the Joint Commissioning Service - 0113 2478894 otherwise only electronic copies will be issued).



The Board were then introduced to Rob Henstock, the Project Co-ordinator from Inclusion North.

Any Other Business

Ray Wilk – Personal view of the Partnership Board

Ray wanted to talk about his views on the Partnership Board after being in post as the Independent Chair for 6 months but because the meeting was running behind time he briefly discussed what he would like the Board to think about and said he would continue his presentation at another meeting. He asked Board members to look at how the Board is working, what progress has been made so far and what needs to be done. It was proposed that the Board held a separate meeting to do this. All agreed.





Development Fund – Janet Wright

This year £28,000 is available from the Learning Disability Development Fund and bids of up to £10,000 are welcome. The specific priorities the bids should try and support are

- needs of learning disabled people from ethnic minority groups
- the modernisation of day services.

Application forms were handed out and the closing date for applications is 31st October 2005.

An independent panel will be appointed to look at all the applications to chose which have been successful.

Carers – Ken McCullough

Ken asked if the carers who had attended the Partnership Board meeting for the first time today could introduce themselves to him or if anyone had any questions, he would be available at the end of the meeting.



Date of the next Partnership Board meeting

10 am till 2pm

Tuesday 6th December

At

St Matthias Church Centre

St Matthias Street

Leeds