

Partnership Executive 22 September 2009 Minutes



Board Members - Present at the meeting

John England, Deputy Director of Partnerships and Organisational Effectiveness, Leeds City Council (Chairperson)

Carol Cochrane, Director of Development and Commissioning for Priority Groups – NHS Leeds

Sheila Dunham, Associate Director Leeds Partnership Foundation Trust – deputising for Michele Moran

Michele Tynan, Chief Officer Learning Disabilities Leeds City Council

Susan Hanley, Partnership Board Co-Chairperson

Derek Thomas, Partnership Board Chairperson

Lisa Keenan, Voluntary Sector Forum Co-ordinator

In attendance

Janet Wright, Joint Commissioning Service Manager

Louise Mills, Support Services Officer - Joint Commissioning Service

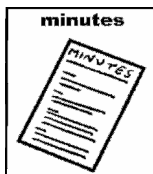


Apologies – People who could not come to meeting

Dennis Holmes and Bridget Emery.

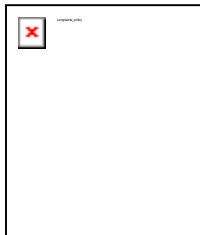
Declaration of Interest

Lisa declared her interest in a current recruitment matter.



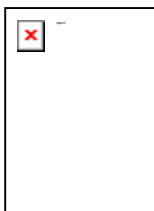
Minutes of meeting 12th August

Anne Williams visit – “Feedback following her visit has not been received” should be changed to “Anne’s formal feedback is awaited”



Matters arising and updates from 12th August

Complaints procedures – part of an annual report was brought to the meeting and discussed. Members of the Partnership Executive agreed to talk to other colleagues about how complaints are recorded and dealt with. This item will be added to the next meeting agenda.



Six Lives Report – A letter was sent to the Leeds Hospitals Trust explaining the recommendations (best practice ideas) for looking after people with learning disabilities when they are in hospital. They were also sent the results of the Yorkshire and Humber Big Health check.



Big Health Check – The score Leeds received for Safeguarding needs to be higher and Norman Campbell will get the report changed. Norman will also bring the health action plan to the next meeting so the Partnership Executive can decide what things should be a priority.

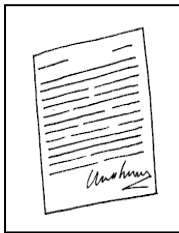
Autism Manager – There have been big staff changes in the Council and some people no longer have jobs.



These people have to be considered for the Autism Manager post before it can be advertised.

Partnership Board – Derek Thomas

The Board will have to look at the accessibility of its meetings and the work of the sub-groups. He also wants to make sure other important Boards have learning disabilities on their agenda.

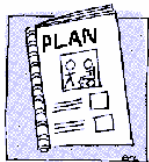


In March 2010 the Board will have to complete a self assessment and report to the Regional Partnership Board. It will need to record a lot of information about what is happening in Leeds and the Partnership Executive will have to help with this.

John England said he is meeting with the new Chair of the Healthy Leeds Partnership and will discuss how the Partnership Board can link with other groups.

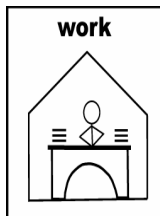
Section 75 Agreement

No news to report.

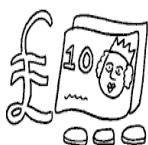


Learning Disability Strategy Action Plan

Michele Tynan agreed to lead on the work around employment and transitions.

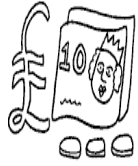


Learning Disability Services in Leeds were hoping to get extra money from the government because of the PSA 16 target. (given to people to help improve employment opportunities). The money went to Mental Health Services instead. Janet Wright agreed to find out more about it.



Finance Report

Michele talked about the report and agreed to ask for future reports to be more accessible.



We are hoping to achieve a balanced budget this year but have had to put in place controls around new packages. There is £228,000 left for new packages. However, money saved by the financial action plan is needed to support this. New high cost packages will affect the budget.



Links with the Hospital Trusts

Clare Linley, Deputy Chief Nursing Manager has agreed to join the Partnership Executive.

Adult Safeguarding Board

Michele told everyone what happened at the last meeting. Carol Cochrane had written a paper about the Six Lives Report but it had to be added to the next meeting agenda. Dennis Holmes is chairing this Board until a permanent independent Chairperson is found. Derek Thomas asked for more information about the role of this Board and this will be brought to the next Partnership Executive meeting.

Any Other Business

Carol talked about the Learning Disabilities Needs Assessment. This is a special paper that contains a lot of facts and figures about learning disabilities in Leeds and will be very helpful when working out what might be needed in the future. The Partnership Executive will look at this in more detail at the next meeting.





Learning Disability Register / Database

Leeds is still looking into the benefits of having a register. Sheffield have one and it would be helpful to find out from them

- if its easy to keep up to date?
- if it has helped people?
- is it a good use of money?



	<p><u>Pressures on learning disabilities services</u> Janet talked about the increase in demand for services and will write a report for the Priority Sub Group to explain this. Norman Campell (Health Improvement Manager) will work with her on this.</p> <p><u>People with learning disabilities in prison</u> Lord Bradley has written a report about people with learning disabilities going to prison. Angela O'Rourke is running an event at the end of October which will look at this and what can be done to avoid it.</p>
	<p>Dates of next meetings 10th November – Partnership Executive 15th December – joint review with Partnership Board</p>