

Partnership Executive 12th August 2009 Minutes



Board Members - Present at the meeting

John England, Deputy Director of Partnerships and Organisational Effectiveness, Leeds City Council (Chairperson)

Dennis Holmes, Deputy Director of Adult Social Care, Leeds City Council

Carol Cochrane, Director of Development and Commissioning for Priority Groups – NHS Leeds

Sheila Dunham, Associate Director Leeds Partnership Foundation Trust – deputising for Michele Moran

Andy Rawnsley, Head of Service - Learning Disability Community Support Services, Leeds City Council, deputing for Michele Tynan

Susan Hanley, Partnership Board Co-Chairperson

In attendance

Janet Wright, Joint Commissioning Service Manager

Louise Mills, Support Services Officer - Joint Commissioning Service

People who told us they could not come to the meeting

Lisa Keenan, Voluntary Sector Forum Co-ordinator

Derek Thomas, Partnership Board Chairperson





Welcome and introductions

John England thanked everyone for coming to the meeting.

Minutes of meeting held 30th June

Minutes agreed as an accurate record.

Matters arising and updates from 30th June

Learning Disability Register / Database

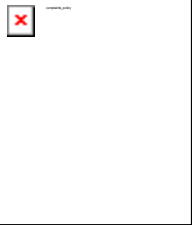




Meeting held to discuss the benefits and problems of having a register and all statutory (council and health) organisations were asked to state what information they have at the moment.

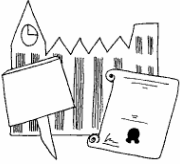


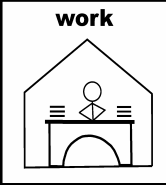
Six Lives Report

Carol Cochrane, Janet Wright and Norman Campbell met to talk about what the report says organisations must do to prevent further tragedies. Janet and Norman are now looking at the health and social care services in Leeds. An event will be organised to bring all statutory organisations together so they can plan what they are going to do. It was pointed out that the Six Lives Report and Health Care For All paper are two different issues.




Feedback from the Yorkshire and Humber Health Self Assessment (Big Health Check) and other health events.

- This year's self assessment showed Leeds has improved a lot since last year
- Lord Darzi review is to be updated
- More work needs to be done around people with

	<p>learning disabilities and dementia</p> <ul style="list-style-type: none"> • Health checks are the priority for this year <p>All these things need to be included in the Self Assessment Action Plan.</p>
	<p>Complaints</p> <p>A complaints workshop is being held to look at different types of complaints and what lessons can be learnt. Dennis Holmes and John England agreed to speak to people to ensure learning disability services are included.</p>
	<p>Safeguarding Board</p> <p>Carol Cochrane has written a report for this Board. Dennis Holmes is meeting Sandie Keene and other senior managers to discuss the Mental Capacity Act and deprivation of liberty and make sure people with learning disabilities are not forgotten. Maggie Boyle (Leeds Hospital Trust) is going to make sure hospital staff are also involved.</p>
	<p>Health Care For All Briefing Paper</p> <p>This paper is now complete.</p>
	<p>Action Plans</p> <p>The Partnership Executive discussed the amount of action plans people need to work with. Further discussions will take place to decide who has responsibility for making sure the work is carried out. When the Joint Commissioning Service Support Manager is appointed they will be asked to help with this.</p>
	<p>Anne Williams Visit 16th June</p> <ul style="list-style-type: none"> • Feedback following her visit has not been received • As the Partnership Board were asked to provide Anne with a lot of information in a short space of time, members felt the meeting was not very accessible and did not show how it normally operates

	<ul style="list-style-type: none"> • Anne reminded the Board about the need to have local targets to measure progress against • Boards will also have to build links with people in prison and the criminal justice system
	<p>Section 75 Agreement (Big legal paper) This paper will be ready soon. Dennis suggested removing the Partnership Board and Partnership Executive sections and putting them in a separate paper to make the paper easier to change, if needed.</p>
	<p>Partnership Board Susan told the Executive what happened at the last meeting 14th July and what work they had planned for 8th September. She also explained she is receiving Co-Chair training and will bring ideas back to the Board.</p>
 	<p>Learning Disability Strategy Action Plan Janet Wright talked about what progress has been made and where further support is required:</p> <ul style="list-style-type: none"> • Little progress is being made on Employment. Action: Michele Tynan to ask someone to lead on the Employment Strategy work • A pot of money is available to help reach government targets (PSA 16) • Simon Pickering is making good progress with the housing strategy • Work is underway to improve information and accessibility. Organisations have been invited to bid for pots of money to provide information services • A lead person and funds are required for the transitions and Mental Health Care work <p>John England agreed to talk to Michele Tynan about who will do this work. Janet Wright agreed to provide 6 monthly progress reports.</p>
	<p>“Autism a better future” Consultation So far, Dennis Holmes has not received any</p>

	<p>comments regarding the consultation. The deadline for sending in a response is 15 September.</p>
	<p>Links with Hospital Trusts Dennis Holmes will ask Maggie Boyle for a representative to join the Partnership Executive.</p>
	<p>Care Quality Commission – Performance Assessment The Care Quality Commission said that employment and data collection is very important. Andy Rawnsley talked about how this will be done when staff review the plans of over 1,000 people with learning disabilities.</p>
	<p>Regional Programme Board minutes The Partnership Executive discussed</p> <ul style="list-style-type: none"> • The link between the Regional Programme Board, Partnership Executive and Partnership Board. It was agreed Derek Thomas and Susan Hanley will be the key links • The way the Partnership Board is given tasks. When in post, the new Joint Commissioning Service Support Manager will help with this
	<p>Social Care Reference Group Notes from their meeting were circulated for information only.</p>
	<p>Finance John Crowther and Khalid Arian will be asked to produce quarterly finance reports for the Partnership Executive.</p>
	<p>Vine Janet Wright talked about issues facing the service and said support may be required from the senior managers.</p>

	<p>Swine Flu Andy Rawnsley and Sheila Dunham agreed to contact Public Health for further guidance.</p>
	<p>Partnership Executive Action Log Louise Mills agreed to circulate a list of Partnership Executive meeting actions and when they were carried out.</p>
	<p>Next meeting 22nd September 2009</p>