

**Leeds Learning Disability Partnership Board**  
**14<sup>th</sup> July 2009**  
**St Matthias Church Centre**



**Board Members – Present at the meeting**

Derek Thomas – Chairperson  
Susan Hanley – Co-Chairperson

**Learning Disability Reference Group**

Andrew Walsh – Roots Project  
Christine Barker – Learning Disability Reference Group  
Chris Hill – People First  
Georgina Gage – Learning Disability Reference Group  
Fiona Evans – Leeds Advocacy  
Katie Whitham – Leeds Advocacy

**Voluntary Sector Forum**

Barbara Dowling – Wilf Ward Trust  
Aquila Choudhry – People in Action

Cathy Wintersgill – Person Centred Planning Co-ordinator

**Statutory Services**

Carol Cochrane, NHS Leeds  
Janet Wright, Joint Commissioning Service  
Councillor Peter Harrand  
Dave Rosser, Adult Social Care  
Gordon Kerr, Connexions  
Simon Pickering, Leeds City Council  
Jane Flaherty, Department of Work and Pensions

**Carers Reference Group**

Rebecca Rooke – Age Concern  
Angela Yeoman – Age Concern  
Harold Wilson – Carer  
Maire Sykes – Carer  
Shirley Evison – Carer  
Liz Davies - Carer

**Special Guests**

Andrew Garrick, Adult Social Care

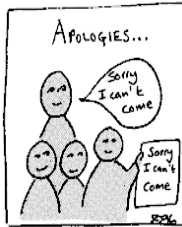
**Self Directed Support Project Team**

Janet Somers

Carole Harrison  
Chris Wharton  
Dorothy Molife

**Supporting the Board**

Louise Mills, Joint Commissioning Service



**People who told us they could not come to the meeting**

Lisa Keenan, Voluntary Sector Forum

Khalid I Arian, Leeds City Council






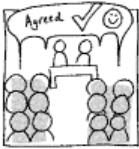

David Hansen, Home Farm Trust

Sheila Dunham, Leeds Partnership Foundation Trust

Naseem Akram, Carer

Councillor Brian Selby

Norman Campbell, NHS Leeds

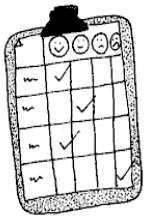
		Who will do this
 	<p><b>Welcome and Introductions</b></p> <p>Derek thanked everyone for attending the meeting and explained the changes to the agenda.</p> <p>Derek welcomed three Carers from the Reference Group who had not been to a private Board meeting before.</p> <p>Susan Hanley reminded members about the rules of the meeting, such as using traffic light cards.</p>	
    	<p><b><u>Presentation - Self Directed Support</u></b></p> <p>Chris Wharton, Project Officer began by explaining what Self Directed Support is about and the process for setting it up:</p> <ul style="list-style-type: none"> <li>• <b>Money (Self-Assessment)</b> - The first thing to do is to work out how much help a person needs for things such as personal care or help with shopping. The level of need will determine the amount of money a person will get.</li> <li>• <b>Support plan.</b> The second thing is to make a plan about how the money will be used. A person can write their own plan or ask a professional to do it for them.</li> <li>• <b>Getting the plan agreed.</b> A care manager has to make sure the plan will meet the person's needs.</li> <li>• <b>Organising the money.</b> Once the plan is agreed, the money can be paid direct to the service user or to someone who can look after it (a person, a Trust, an organisation or the care manager).</li> </ul>	



- **Organising the support.** The service user can organise the support in a way that suits them. They can use existing services or pay people they know to provide the service. They can get help to find and organise support.



- **Reviewing the plan.** The plan will be reviewed 3 months after it starts to make sure it is providing the right level of support and that the money is spent properly.



### **Where are we now in Leeds?**

Leeds have developed the questionnaire, which will work out a persons level of need and the Resource Allocation System (RAS), which says how much money a person will get.



50 people are taking part in a pilot (test) of the new system and 14 of these have had their plans agreed. Before the system is offered to everyone, the pilot will be assessed by both an independent and internal group to look for errors or ways of making it better.



From January 2010, all service users in Leeds will be offered Self Directed Support.

### **A personal account of using Direct Payments and Self Directed Support – Carol Harrison**

Carol talked about her life before she tried Direct Payments and what it is like now. Whilst she had concerns at the beginning, she is now glad she is able to choose her own personal assistants and organise the support time to suit her needs.



After Carols presentation, the following questions were raised:-

Question 1: How long does it take to set up from start to finish?

Answer: This depends on the person's level of need, for example if someone requires a small amount of support it might be possible to set it up in a week. One of the difficulties at the moment is that the information about services is held in different places.



Question 2: How easy is it to find flexible staff?

Answer: Carol said that for most personal assistants, as long as their income is guaranteed, working different hours could work for them too.



Question 3: Will it work for people with complex needs?







Answer: Yes, it will work but the plan will be much bigger and probably include more personal assistants.




Question 4: Can a person come off Self Directed Support if it's not working?


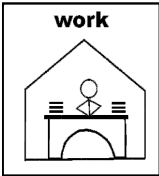

Answer: That depends on which part is not working. If people are finding it difficult to manage their own budget there will be people to support them, for example a care manager.

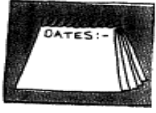
Question 5: Can a person not currently known to Social Care have an individual budget, for example, young people who have left school but not used services.

Answer: Yes, as long as they have needs within the Fair Access to Care criteria. A referral for assessment would need to be made.

   	<p><b><u>Self Directed Support Workshop – Janet Somers</u></b></p> <p>Janet said it is important the Project Team receive feedback and asked people to work in groups to discuss:</p> <ul style="list-style-type: none"> <li>• What is good about Self Directed Support?</li> <li>• What are peoples concerns?</li> <li>• Are there any other questions people want to raise?</li> </ul> <p>People were invited to add their contact details to the Self Directed Support mailing list if they wanted to receive regular newsletters.</p> <p>After the group session, each table read out some of the issues raised. A full summary of the group work is attached to these notes. The team agreed to come back to the Partnership Board in the future. Derek Thomas thanked the team for attending the meeting.</p>	
	<p><b><u>Minutes of meeting 16<sup>th</sup> June 2009</u></b></p> <p>The minutes were agreed as an accurate record of the meeting. People were advised that all the minutes from previous meetings are available on the Through the Maze website.</p>	
 <p><b>Our rules</b></p>	<p><b><u>Rules of the meeting</u></b></p> <p>The rules of the meeting were circulated with the agenda and Board members asked to consider whether any need changing.</p> <p>Derek Thomas and Susan Hanley agreed to work with Janet Wright, Louise Mills and the Partnership Executive to prepare a paper to refresh the rules and the way in which the</p>	<p>Derek Thomas</p> <p>Susan Hanley</p>

	<p>Board works, including its relationship with the other groups.</p> <p>This will be combined with the work done previously with Inclusion North, from the Big Partnership Board Day held 9<sup>th</sup> July and the Valuing People Now toolkit. The Board were reminded that Inclusion North offered to host a second session to look at the Board, when the toolkit arrives.</p> <p>Board members were asked to send their suggestions to Louise Mills by the end of August.</p>	Board Members
	<p><b>Person Centred Planning Support from Paradigm</b></p> <p>Leeds will receive 2 days support from Paradigm. The first day will be to review person centred planning in Leeds and the second day will be to start developing a strategy. A flyer will be sent out once dates have been confirmed.</p>	
	<p><b>Full Body And The Voice – Acting course for young adults with learning disabilities.</b></p> <p>A leaflet about a free acting course (starting 14 September) was circulated. The course does not include expenses such as transport costs.</p>	
	<p><b>Partnership Executive update</b></p> <p>Derek reported what happened at the last meeting held 30<sup>th</sup> June.</p> <ul style="list-style-type: none"> <li>The Partnership Board were invited to read the new employment strategy and bring any issues back to the Partnership Executive.</li> </ul>	Board Members/ Task Group

	<ul style="list-style-type: none"> <li>• Health Care For All – Derek Thomas asked to review the paper on behalf of the Board.</li> <li>• They talked about how the Care Quality Commission will inspect health and social care services. This will be discussed again at the next meeting.</li> <li>• The Partnership Board were asked to discuss the issues around having a learning disabilities register. Derek Thomas suggested this could be added to December Board meeting agenda.</li> <li>• Relationship between Partnership Board and Partnership Executive - The legal advisor has been invited to attend the next Partnership Executive meeting to discuss the Section 75 agreement, which contains details of how the two groups work together.</li> </ul>	<p>Derek Thomas</p>
	<p><b>Employment Strategy</b> Derek asked who on the Board could review the strategy. Dave Rosser advised he is the lead on the Employment Task Group and agreed to add this to their list of things to do and feedback to the Partnership Executive in September.</p>	<p>Dave Rosser</p>
	<p><b>Hate Crime Training – Andrew Walsh</b> Andrew told everyone ROOOTS are hosting a training event 15<sup>th</sup> July on Hate Crime and said the Board members are welcome to come.</p>	
	<p>Derek Thomas thanked everyone for attending the meeting and invited them to stay for buffet lunch.</p>	



### **Next meetings**

- 8<sup>th</sup> September. Members only event.
- 20<sup>th</sup> October. Public event.
- 17<sup>th</sup> November. Members only event.
- 15<sup>th</sup> December. Members only event.