

**Partnership Executive Meeting
15th January 2009
Civic Hall, Leeds**

Board Members - Present at the meeting

Statutory Services Representatives

John England, Deputy Director, Adult Social Care
(Chairperson)

Carol Cochrane, Director of Development and
Commissioning for Priority Groups – NHS Leeds

Dennis Holmes, Chief Officer, Commissioning - Adult
Social Care

Paul Broughton, Interim Chief Officer Learning
Disabilities - Adult Social Care

Sheila Dunham, Associate Director Leeds Partnership
Foundation Trust, deputising for Michele Moran

Voluntary Sector Forum Representatives

Lisa Keenan, Voluntary Sector Forum Co-ordinator

In attendance

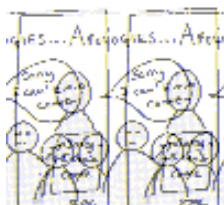
Janet Wright, Joint Commissioning Service Manager

Louise Mills, Support Services Officer - Joint
Commissioning Service

People who could not come to the meeting

Tabitha Arulumpalam, Head of Development and
Commissioning Priority Groups -NHS Leeds

George Wood, Acting Partnership Board Chairperson



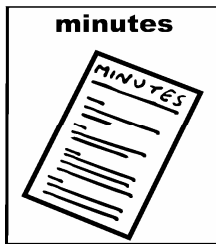


Welcome and introductions

John England opened the meeting by asking members to introduce themselves.

Declaration of Interest

Paul Broughton declared his interest as Manager of the Provider Services.



Minutes of meeting held 25th November 2008

Agreed as an accurate record.



Future minutes will be sent to the Partnership Executive for approval within 3 weeks of the meeting. After a further 5 working days from their circulation in draft, the minutes will be regarded as correct and made available to the Partnership Board and Through the Maze in an accessible format.

Partnership Executive

Louise Mills



Day Services Modernisation

The Council Executive Board approved the plans to modernise day services. Sandie Keene, Director of Adult Social Care asked Paul Broughton to talk to the Councillors about accommodation issues at Horsforth Special Care Unit. The Partnership Executive asked the Voluntary Sector to support this project.



Independent Living Project

The people building the houses feel the first phase of this project will be completed within the time they promised.



Carers Concern

At the Partnership Board meeting 13th



January, a carer raised concerns and Louise Mills was asked to find out more about these at the Carers Reference Group meeting she was attending later that day. At the Carers meeting, a Carer said she was worried people attending Potternewton Day Centre may be bullied or abused if other people were allowed to use the centre but she also added she did not want to see Services Users being 'fenced in' the Day Centres either.

Louise Mills



Section 75 Agreement

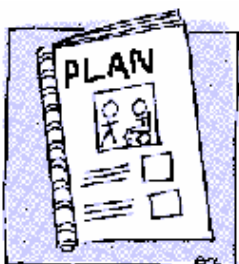
This is a legal paper that sets out how Leeds City Council and NHS Leeds work together to manage the Pooled Budget. The agreement is being re-written as it is out of date and Dennis Holmes agreed to talk to the person doing this work to check on its progress. The aim is to finish it by April.

Dennis Holmes



Transfer of commissioning

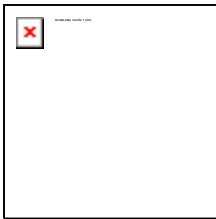
The money the NHS have for learning disability social care will move to local councils in April 2009. Before this can happen, they need to collect information about what was spent during the year 1st April 2007 until 31 March 2008, and then agree how much money should move. There are a few things to sort out and ADASS are giving advice. (The Association of Directors of Adult Social Services).



Learning Disability Strategy and Action Plan

People talked about what else needed to be in the Strategy. Whilst financial information will be included in the

document, it was agreed the paper could not talk about how much money other organisations/departments would spend on services for people with learning disabilities. The Strategy will be used to encourage and remind people of their responsibilities, especially as the law (Disability Discrimination Act) says they should improve things for people with learning disabilities.



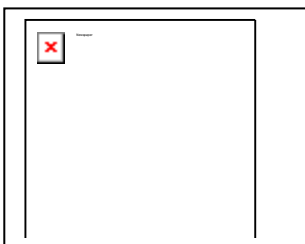
An Action Plan is also being developed to cover the 10 objectives in the Strategy. Both documents will be available in an accessible format.

Partnership Board Update **Chairperson**



Janet told the Partnership Executive George Wood had agreed to Chair the Board meetings until summer or when the permanent Chair is appointed. He may not be able to attend all the meetings in which case a member of the Partnership Executive would be asked to do it.

Partnership Executive



The Chairperson vacancy will be advertised in the Guardian newspaper and Tabitha Arulumpalam will help circulate information about the post.

Tabitha Arulumpalam

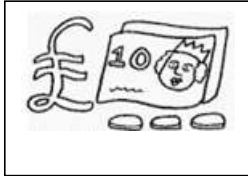
Dennis Holmes confirmed he is waiting for approval to fund the Partnership Board Support Manager post.

Dennis talked about the joint review meeting that took place between the Partnership Executive and Partnership Board and said it had been a good meeting.

Safeguarding

The Council have re-established an Adult Safeguarding Board and will hold their first meeting 18th February. Sub-groups will be set up and include Carers and Service Users. The Partnership Executive asked the Partnership Board to add Safeguarding to their agenda.

Partnership Board

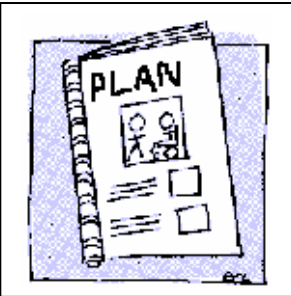


Budget and Service Plan

Carol Cochrane is writing a paper about the transfer of funding and said there are a few things still to sort out. Dennis Holmes agreed to work with Carol on this.

Both the Council and NHS have plans for learning disabilities services and there was a discussion about merging these plans together. People were asked to bring these plans to the next meeting.

Partnership Executive



Windlesford Green

The planning application has been sent in and a decision will be made 30th January. If it goes ahead the project will be completed in December 2009.

Partnership Board funding

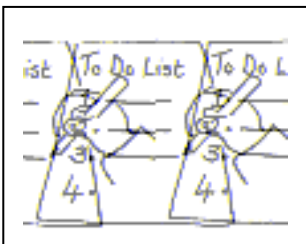
Janet Wright and Louise Mills agreed to bring details about the Board's running costs to the next meeting.

Janet Wright
Louise Mills

Partnership Executive Work Programme

A form was handed out for Executive Members to list all the things they need to talk about over the coming year. John England also asked for this form to be shared with the Partnership Board.

Louise Mills



	<p><u>Membership of the Partnership Executive</u> Janet Wright asked whether she needed to attend future Executive meetings. It was agreed this would be discussed when they review the membership of the Partnership Executive.</p> <p><u>Learning Disability Register</u> Norman Campbell is looking into the benefits of having a register of people with learning disabilities and Carol Cochrane and Dennis Holmes agreed to have further discussions about it.</p> <p><u>Next Meeting</u> 24th February 2009.</p>	<p>Partnership Executive</p> <p>Carol Cochrane Dennis Holmes</p>
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