Carers Reference Group
Friday 30th November 2018
Carers Leeds, The Headrow, Leeds

Present at the meeting	Apologies	
Jackie Hartley, Family Carer Liz Davis, Family Carer Shirley Evison, Family Carer Louise Mills, Adult Social Care Lynn Bailey, Family Carer and Facilitator Becky Mitchell, Family Carer Maureen Lumb, Family Carer Maire Sykes, Family Carer Suzanne Jackson Bailey, Family Carer	Kausar Iqbal, Family Carer Ian Brooke-Mawson, Strategic Commissioning Manager (Carers) Elaine Wilkes, Mental Health / Learning Disability Carers Leader – Leeds and York NHS Partnership Foundation Trust Madeleine Fahy, Through The Maze	

1.	**Welcome and introductions**	
	Lynn thanked everyone for coming to the meeting. The apologies were recorded as above.	
2.	**Minutes of the extra meeting held 7th September and matters arising**	
2.1	Everyone checked the minutes and agreed they were an accurate record of the meeting.	
2.2	Matters arising – • Lynn confirming details regarding future carers events – all these were covered by the meeting agenda • Support worker asking for a lot of personal medical information – this query was answered at the extra meeting 26th October 2018.	
3.	**Carers Emergency Service**	
	Unfortunately, no one attended to present this item. **Action**: Louise to see if this can be re-scheduled for next year.	LM
4.	**Learning Disability Partnership Board meeting 11th December 2018**	
	The meeting agenda will focus on health, in particular, feeling well, being active and healthy eating. Carers have space on the agenda. Carers spent time discussing what they wanted to feedback and completing questionnaires. **Action**. Louise agreed to prepare slides based on the feedback, for the group to present at the Board meeting.	LM
5.	**Future agenda items**	
5.1	There was a brief discussion around which guest speaker to invite to future meetings. Suggestions included dentals services, the police and family planning services for adults with learning disabilities. Louise asked everyone to consider how we could make the best use of the limited time available at each meetings.	

6.	Events and any other business	

	• Carers training at Ribby Hall in February 2019. 22-24th February.
	
	• Carers meetings 2019 -To allow more time for the preparation of reports to the Board, Carers agreed to hold next year's reference group meetings 3 weeks before each Board meeting, instead of the current 2 weeks. The future dates are as follows;
	  ○ Friday 15th February 2019
	  ○ Friday 31st May 2019
	  ○ Friday 6th September 2019
	  ○ Friday 22nd November 2019	