



Learning Disability Partnership Board
Tuesday 12th March 2019
Hillside, Beeston, Leeds
Notes from the meeting



Who came to the meeting (and signed the attendance list)



Joint Chairs

Councillor Asghar Khan
 Susan Hanley
 Annette Probets

Partnership Board Stewards

Jonathan Butler

Learning Disability Peoples Parliament

John Wilson
 David Norman
 Janet Simpson
 Philip, Aspire
 Beckie Hainsworth
 Julie Lill
 Claire Nixson, supporting the Peoples Parliament
 Anne Pliener, supporting the Peoples Parliament



Tenfold

Kath Lindley (and Being Connected – Employment Lead)
 Andy Rawnsley, Aspire
 Madeleine Fahy, Through the Maze
 Nikki Verity, People in Action
 Cathy Wintersgill, Connect in the North, (and Being Social Lead)



Carers Reference Group

Lynn Bailey
 Liz Davis
 Shirley Evison
 Jackie Hartley
 Kausar Iqbal
 Maureen Lumb





Statutory Services

Janet Wright, Adults and Health
Lana Northey, Adults and Health
Lauren Lewis, Adults and Health
Alison Conyers, Leeds Teaching Hospital Trust
Victoria Treddenick, Leeds CCGs
Steve Bardsley, Adults and Health
David Crake, Adults and Health
Fiona Martin, Adults and Health
Matt Lindley, Adults and Health

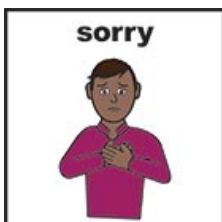


Guest / Guest Speakers

Councillor Kevin Ritchie
Ian McArdle, Leeds City Council Digital Inclusion
Coordinator, Communities & Environment
Jonathan Hindley, Advanced Health Improvement
Specialist Public Health Localities and Primary Care
Team
Andrew White, Leeds City Council Taxi & Private Hire
Gail Hardwick, Leeds City Council Passenger Transport
Andy Smith, Leeds City Council Passenger Transport

Supporting the Board

Louise Mills, Leeds City Council



Who told us they could not come

Alan Hicks
Maire Sykes
Cllr Keith Wakefield
Dr Sam Browning
Andrew Garrick
Lynne Collins
Max Naismith
Tina Turnbull

Welcome and housekeeping – Susan Hanley, Annette Probets and Lana Northey		
	Councillor Khan was unable to come to the first part of the meeting. Lana Northey stood in for him. Susan and Annette opened the meeting and reminded everyone about the housekeeping.	
Minutes of the meeting 6th December 2018 and matters arising		
	Lana asked everyone to check the minutes of the last meeting. The Board agreed the minutes were correct.	
Being Safe Task Group – presentation by Mandy Haigh		
   	Mandy talked about the projects the Task Group are working on and shared ideas for the Board to consider and support. • Linking up with Street Angels – they work with other agencies trying to make Leeds City Centre safer on a night out. The team wear bright yellow jackets labelled Street Angel. They provide practical care and look out for people who may need help. • Safe Mark Badge – West Yorkshire Police have asked for money to trial this scheme. People with hidden disabilities can wear the badge if they want to. People have said it helps them when they are out in the community. • Learning Disability Roadshow – The West Yorkshire Police said we can use their roadshow bus for this. • Pop up Café – There will be 2 pop up cafes in Kirkgate market. Leep 1 café will provide the tea and cakes. Board members will display information about being safe, travel training, socialising etc.	



- Linking up with Neighbourhood Watch Schemes and crime reduction officers.
- Producing an easy read safety pack for care management and housing staff to give to people.
- Leeds Police Cadets will be supported to do a Safe Places audit every 12 months. They will also check to see if the Safe Places members need more training etc.
- The task group needs more money to develop some of the schemes and continue providing the safety training in schools.

Points raised after the presentation

- Some family carers said they are worried that the safe mark badge might make their loved ones more vulnerable to criminals and bullies. Board members shared that there was evidence that this wasn't the case from other areas that had implemented the scheme. It was emphasised that the badges would be optional.
- Councillor Khan said it was great to see so many different organisations working together to make the city a better place for people with learning disabilities.
- Further information about the work of the Being Safe Task Group is available on Through the Maze.

Care Vu App – presentation by Jonathan Hindley



Care Vu is being used by professionals to look for people who are isolated and lonely. Vetted staff

	working in the community can use the Care Vu app to record an address that they are worried about. The information is passed on to outreach support teams. Care Vu helps the existing services look after people but will not replace these services. Early trials have already found people needing help. Click below for more information: https://leeds.care.vu/pages/about	
Being Safe Quiz – Mandy Haigh		
	Board members used computer tablets to do a training exercise about being safe.	
	The Board had a break and time to visit the information stalls. Board members and other organisations are invited to bring information to share at meetings.	
Being Connected - Travel theme – David Crake		
 	The Board watched a video about how Travel Training can help people with learning disabilities be more independent. Members of the Peoples Parliament were in the video. David reminded everyone about the Being Me strategy travel theme and actions. Here are some of the key points: • Care managers can refer adults with learning disabilities for travel training by contacting the adult travel team.	



- Bernadette Spellman, co-chair of the Task Group is a Travel Ambassador and has also qualified to be a travel trainer.
- The Adult Travel Team is made up of
 - 3 Travel Co-ordinators
 - 6 Travel Ambassadors - some are also Board and Peoples' Parliament members
 - Team of Travel Support Workers

So far, the team have received 154 referrals for travel training and 100 people passed the training. The team are visiting day opportunities to deliver travel workshops and work with social work teams to look at better travel options.

- Leeds City Council's Children's services have bought the 'My Travel' App for smart phone devices. The Travel Ambassadors and Task Group have tried it and the app is now being developed for use by more people. Further information will be shared later, possibly at a special event.
- A travel guide has been drafted. When it has been made into easy read, it will be shared with Board members.

After the update, the Board was asked to support the Task Group by providing further guidance and funding for the easy read document. **Action:** members able to help or with links to other related groups/boards to contact David.

The Travel Task Group update sheets are posted on Through the Maze website.

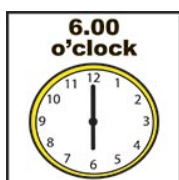
Travelling by mini-bus – Leeds City Council Passenger Transport – Gail Hardwick and Andy Smith



Gail and Andy thanked the Task Group and Board for inviting them to the meeting. They talked about their roles, daily routines and things that can affect travel. Here are some of the key points;



- Passenger Transport has 180 vehicles and look after 3,500 passengers – adults and children. These vehicles travel all over Leeds. Some go as far as Shipley and Wakefield.



- The first bus leaves the depot at 6.30 in the morning. Some drivers may have different jobs to do in one day, some also deliver meals on wheels. All vehicles are safety checked daily before they leave the depot.



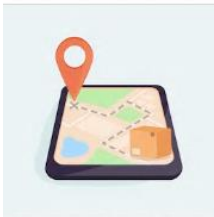
- The drivers have information about passenger's needs. They work with centre staff and families to make sure their passengers have safe and pleasant journeys. It is important that people keep them informed of any changes.



- Drivers have MIDAS (Minibus Driver Awareness Scheme) and CPC (Certificate of Professional Competence) training. They have a duty of care and do not want to put passengers at risk. This is important, especially during bad weather. Whilst a centre may stay open, it can be too dangerous to drive when the roads are covered in snow. The roads near centres like Horsforth can be badly affected.



- If a customer or family carer wants to cancel a journey, they need to contact the passenger transport office. If the telephone line is busy, they

	can contact the emergency numbers issued (the driver and escorts phone number). • A family carer asked if drivers could use a tracker device to let customers and families know where the vehicles are. A similar system is used by some parcel delivery services. It was agreed that this is a good idea and is currently being considered by the service.	
Andrew White - Leeds City Council Taxi and Private Hire Licensing		
  	Andrew is the Licensing Manager for taxi and private hire. One of his tasks is to improve customer's experiences of using taxis. Andrew gave advice about taxis and responded to some of the queries raised by the Board. • It is important that people know the different types of vehicles. ○ Taxis are usually white with a black boot and have a sign on their roof/ bonnet '. They are licensed to pick people up from the roadside. ○ Private hire vehicles ('minicabs') are only allowed to pick people up from a place arranged in advance. If someone flagged down a private hire taxi, the driver would not be insured, may be driving illegally and in an unsafe vehicle. Click here for information about being 'taxi aware' • Before a license is issued or renewed by the Council, the driver has to ○ have a yearly enhanced Disclosure and Barring Service (DBS) check	



- pass a range of tests such as driving standards assessment, English test, customer care, safeguarding, wheelchair training, local knowledge training and attended a Child Sexual Exploitation (CSE) awareness session.
- Information – drivers and passengers or support staff booking journeys need to share clear and important information such as
 - when wheelchairs are being used
 - the exact address, especially where passengers have mobility and communication difficulties.
 - Complaints and problems – people with learning disabilities should be supported to complain when there are problems. Complaints about poor customer service should be dealt with by the taxi and private hire operators. Where the complaint is about dishonesty, abusive, discriminatory or inappropriate behaviour, or where a crime is alleged, Leeds City Council will record and deal with that complaint.
- The Council's Enforcement Team works with other departments such as the Police and Guide Dogs for the Blind Association to solve problems. Some drivers have had their licences removed for failing to work properly.
- There is talk about making sure all taxis have cameras in their vehicles. This would help vulnerable passengers and the drivers who are sometimes robbed. However, rules around privacy mean this might not be able to happen.

Click the links below for more information about

- [Taxi and private hire licencing enforcement](#)
- [Complaint form](#)

Changes to the Partnership Board		
 	This was the last meeting for two long-serving Board members; • Kath Lindley is going to a new job in Wakefield. Councillor Khan and Janet talked about all the great things Kath has done for learning disabilities and the Partnership Board. • Janet Wright retires at the end of March. Andy Rawnsley and Councillor Khan thanked Janet for her hard work and support and for everything she has done for people with learning disabilities in Leeds.	
Close of meeting		
	Councillor Khan thanked all the guest speakers and board members for coming to the meeting.	
Dates of next meetings		
	• Tuesday 18th June 2019	