

Minutes of the Leeds Learning Disability Partnership Board: Being Connected: Travel task Group Meeting

27th November 2019, 1:00pm, Leep 1 / Advonet, Leeds, LS7 1AB

Attendees:

David Crake (Co-Chair)	DC	Travel Social Worker, Adults & Health
Bernadette Spellman (Chair)	BS	Travel Ambassador – Leep 1
Kenny Hendy (Chair)	KH	Travel Ambassador - Aspire
Danielle Martin	DM	People in Action
Elsa Ryder	ER	Aspire
Sandy Marshall	SM	Inclusion North
Toni Jest	TJ	Leeds Alternative Travel

Apologies:

Mandy Haigh	MH	Leep 1
Anna-Marie Garbutt	AG	Health for All

1.	Action Log from the previous meeting (08/05/2019) and matters arising:	Action
2.2	DC to contact through the maze about having the link to the easy read feedback form on their site.	DC
2.5	AG to contact dementia friendly Leeds to see how they approached private hire companies to sign up to the guide	AG
4.1	DC to contact Leeds City College about the possibility of delivering travel workshops to students who might access adult services after leaving further education	DC
2.	Complaints & Compliments (Easy Read Forms)	
2.1	KH made the group aware of the 'easy read' Feedback (complaints and compliments) forms available on Metro Website: https://www.wymetro.com/plan-a-journey/accessible-travel/information-in-accessible-formats/ KH informed the group about the work he and some of the other travel ambassadors have been doing around completing these forms and handing them in at the bus station. This is important if we want to see positive changes with how the drivers engage with people who have a disability. KH has received a letter of apology from the bus company for one incident.	
3.	Inclusion North Update	
3.1	SM explained a bit about Inclusion North and the type of work they are involved with regionally. SM explained that Leeds have some vouchers that allow us to have Inclusion North work with us on projects. SM has already done some work around travel apps / technology and has seen an app 'Way to Be' that is in development. There may be an opportunity for the Travel Ambassadors to be involved in using this. SM also might be able to help us with making contact with the main bus companies around Leeds with a view to the Travel Ambassadors meeting with them to discuss travel related issues / concerns and compliments.	

3.2	TJ informed us that Leeds Alternative Travel / CT+ run some of the bus services in Leeds and she will make enquiries to see if the travel ambassadors can meet with them at some point in the future – no guarantees!	
4.	Travel Training Update	
4.1	DC advised the group that travel training is still going well with around 23 referrals this year so far. Well over a hundred people have been successfully trained in recent years. Analysis of the travel training referrals does show that we are not receiving many referrals from BAME groups. DC has a meeting with community groups in December to discuss this and see if we can improve this.	
5.	Travel Ambassadors Update	
5.1	DC informed the groups that there are now 7 travel ambassadors around the city (6 of whom are active). The Ambassadors have been very busy working on the complaints and compliments forms and will be delivering a presentation on this at the Learning Disability Partnership Board meeting on the 30th June 2020. KH & BS have been helping people to complete the forms.	
5.2	The Travel Ambassadors 'Learning Disability Guide for taxi & bus drivers' has been incorporated into the 'Safemark' Project headed up by West Yorkshire Police. Training is for agencies rather than the general public with the West Yorkshire Bus Alliance, Taxi Licencing, West Yorkshire Combined Authority and West Yorkshire & Calderdale Police. The ambulance and fire services are moving slower.	
5.3	DC will send out links to this for all to see.	
6.	Technology Update	
6.1	DC asked if the different organisations present could do some work with their customers to see what (if any) travel apps are being used. This is something we can feed back into the next task group with a view to making a leaflet suggesting some options.	
6.2	There is also the work Inclusion North are doing and the opportunity for the travel ambassadors to be involved with some work with the 'Way to Be' app that is in development	
7.	Talking Travel Group Update	
7.1	DC informed the group that in the New Year the 'talking travel group' previously run by West Yorkshire Combined Authority (WYCA), Inclusion North will be making a return. The group will be focused on Leeds and run by Erica Ward (WYCA) and DC. The group will aim to cover a variety of issues concerning travel around the city, ticketing, passes, timetables, apps etc... DC and Erica will be meeting in the New Year to devise a plan for the group.	
8.	AOB	
8.1	TJ let us know that Leeds Alternative Travel have a new App / booking system for community travel.	

ACTION LOG

Item	Minute	
3.2	TJ to speak with LAT/ CT+ about a possible meeting with the travel ambassadors.	TJ
5.3	DC to send out information on the 'Safemark' project.	DC
6.1	All task group members to do some work with their customers to see what (if any) travel apps are being used.	ALL