



## Learning Disability Employment Task Group Meeting 16th December 2021

**Name of Group: Leeds Learning Disability  
Employment Task Group**

**Date: 16th December 2021**

**Attendees:**

- **Natalie Dara - Specialist Autism Services**
- **Sam Low - Leeds City Council Employment and Skills**
- **Julie Sinclair - Leeds City College**
- **Carl Newbould - Leeds Museums**
- **Claire Nixson - Advonet**
- **James Turner - Leeds City Council Employment and Skills**
- **Sally-Anne Greenfield – Lighthouse Futures Trust**
- **Ann Wilson - SLATE**
- **Alex Toothill, Emma Rogerson - Outside the Box**
- **Madeleine Fahy - Connect in the North**
- **Tina Turnbull - People Matters**
- **Amy Sutcliffe, Robert Stephens, Daisy Morgan, Jez Coram - Forum Central**



## action plan



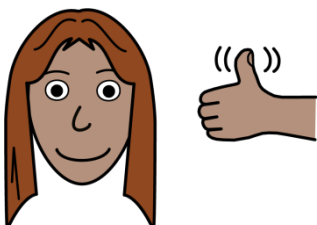
## Action Tracker

| What?                                                                                 | Action:                                                                                                                                                                                                               | Who:                          |
|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
|                                                                                       |                                                                                                                                                                                                                       |                               |
| <b>Support for people in work</b>                                                     | <b>Coordinators will link Alex and Tina up for help on in-work support applications. People Matters can review applications with knowledge of DWP framework in Bradford</b>                                           | <b>Robert and Amy</b>         |
| <b>Meeting on the 10th February for People's Parliament and Employment Task Group</b> | <b>Coordinators follow up with Carl about venues and meeting places for event on 10<sup>th</sup> Feb.</b>                                                                                                             | <b>Robert and Amy</b>         |
| <b>Meeting on the 10th February for People's Parliament and Employment Task Group</b> | <b>Claire and Task Group Coordinators plan event for 10<sup>th</sup> Feb to share info on Leeds Take Action and recruit people onto the task group. Task Group to share information when it comes out and attend.</b> | <b>Claire, Robert and Amy</b> |
| <b>Meeting on the 10th February for People's Parliament and Employment Task Group</b> | <b>Coordinators and Claire to link up with Tina about sharing stories of people in work at the event on the 10<sup>th</sup> Feb.</b>                                                                                  | <b>Robert, Amy and Claire</b> |

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|-----------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| <b>Careers Fair for people with Special Educational Needs and Learning Disabilities</b> | <b>All to contact Simon.Hewitson@leeds.gov.uk if they would like to be an exhibitor at the Careers Fair at Leeds Arena for young people with Special Educational Needs and Disabilities in June.</b> | <b>Everyone</b>       |
| <b>Learning Disability Cafe's</b>                                                       | <b>Coordinators to contact Carl and see if he wants to link with other Cafes in the city for knowledge share opportunity</b>                                                                         | <b>Robert and Amy</b> |
| <b>Transitions from training to work</b>                                                | <b>Tina interested in finding out more about Transitions - meeting on 19 January, Jez will share information with the group as soon as possible after the meeting on the 19th.</b>                   | <b>Jez</b>            |
| <b>Narrowing Inequalities Task Group</b>                                                | <b>Updates from Tina on Narrowing Inequalities at task group meetings when appropriate.</b>                                                                                                          | <b>Tina</b>           |
|                                                                                         |                                                                                                                                                                                                      |                       |
| <b>Workforce Survey</b>                                                                 | <b>All to fill out workforce survey:<br/><a href="https://forumcentral.org.uk/third-sector-workforce-survey/">https://forumcentral.org.uk/third-sector-workforce-survey/</a></b>                     | <b>All</b>            |
| <b>Speaker from Pinc College for Next Meeting</b>                                       | <b>Coordinators to contact Pinc and link up, invite to spotlight at task group meeting.</b>                                                                                                          | <b>Robert and Amy</b> |

## **Things that we discussed:**

- **Jez welcomed everyone to the meeting including Robert and Amy to their first task group meeting. Robert and Amy joined in November as coordinators.**
- **Alex and Emma gave an overview of the Outside the Box service in Ilkley.**
- **Claire Nixson from Asking You, talked about the Leeds Take Action work happening and two events that have collected the views of people with learning disabilities and their priorities for the city. Jobs are one of the priorities.**
- **Sam Low from Employment and Skills at Leeds City Council gave an update on funding they have received from the Leeds Community Foundation Fund for the Developing You programme, and information on a careers fair at Leeds Arena in June targeting young people with learning disabilities.**
- **The Coordination Subgroup have redrafted the action statement and action plan for review by task group members. Meeting Dates are set for 2022. Work on Comms and Funding plans will begin in Jan 2022. Group will develop representation, support mapping of provision in the city, and work on welfare rights capacity in the system in the new year.**
- **The subgroup held another Employers Roundtable event in November; group now**



have added capacity to develop this programme in the new year.

- **The Pathways and Skills Development subgroup revised their action plan for 2022. The task group coordinators will support mapping the provision of services and programmes in the city, as a priority for early 2022. There will be a new pilot project funded by Leeds Community Foundation to upskill support workers with job coaching skills.**
- **The Being Employed Leeds website has more users and the site has improved accessibility.**
- **Next Meeting: Thursday 24 th February 2022  
10:00 – 12:00**



**Things that are not going well (including actions that cannot be completed):**

|                                                                                     |                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | <p><b>How can the Partnership Board help?</b></p>                                                                                                                                                                                                     |
|     | <p><b>Who else (outside the Partnership Board) can help us with these issues?</b></p>                                                                                                                                                                 |
|  | <p><b>Please share this form with Louise Mills <a href="mailto:louise.mills@leeds.gov.uk">louise.mills@leeds.gov.uk</a> after each meeting, this will help us to understand how Partnership Board Members (and others) might be able to help.</b></p> |