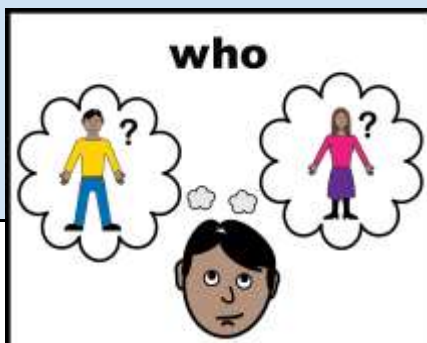


**Employment Task Group
Thursday 24th February 2022
10am-12pm
Minutes**



The Employment Task Group is made up of different organisations who provide services to help people with learning disabilities and autism get jobs. We meet every 2 months to discuss what we have been working on and help each other with our projects.

Attendees



- **Natalie Dara - Specialist Autism Services**
- **James Turner - Leeds City Council Employment and**

Skill

- **Fozia Mahmood - United Response**
- **Hannah - Purple Patch Arts**
- **Roisin - Purple Patch Arts**
- **Katie Partlett - Lighthouse Futures Trust**
- **Sally-Anne Greenfield – Lighthouse Futures Trust**
- **Matt Belbrough- Mencap**
- **Kenneth Fletcher - Advonet/People's Parliament**
- **Ian - People's Parliament**
- **Sally-Anne Greenfield – Lighthouse Futures Trust**
- **Madeleine Fahy - Connect in the North**
- **Luke - Connect in the North**

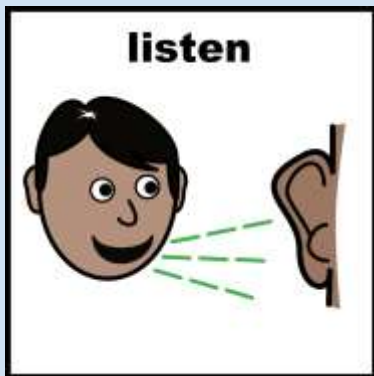
	• Tina Turnbull - People Matters • Sally Jude - People Matters • Natalie - Specialist Autism Services • Anya Macbeth - Health and Care Talent Lead • Amy Sutcliffe - Forum Central • Robert Stephens- Forum Central • Aishwarya Vijayakumar - Forum Central • Jez Coram - Forum Central
Robert introduced the meeting 	• Ground rules were read out to keep the group accessible and representative of people with learning disabilities.

Everyone gave an update on what they have been working on recently



- **James and Sally are setting up a 12 week pre-employment course to help people be prepared for work.**
- **Purple Patch have been working with colleges to help show what employment services are on offer in Leeds.**
- **Sally-Ann is working on Healthy Working Futures, a project to help support people with jobs in the health and care sector.**
- **Katie is working on a World of Work programme to help people develop skills for the workplace.**
- **Annabel is the new deputy manager of Leep 1.**
- **Fozia has been working as a job coach in Bradford and is looking for referrals.**

Anya from Leeds Collaborative Workforce told us about the work she has been



doing recently

- **Anya can help with making reasonable adjustments in recruitment and applications, including interview preparation, coaching and helping write statements.**
- **Tina asked Anya if she speaks to groups in the city. Anya said she would like to do so.**

Subgroup Updates.

There are 4 subgroups. Each one will tell us about the work they have been doing recently

1. Pathways and Skills

- **Job coach training for Personal Assistants and Support workers.**
- **Functional skills training in the city.**

2. Employer Engagement

- **Looking for a brand and a logo for the Employment Task Group - Being Employed brand.**
- **Creating a progress tracker to show how well**



an employer is doing in making their workplace accessible for people with learning disabilities.

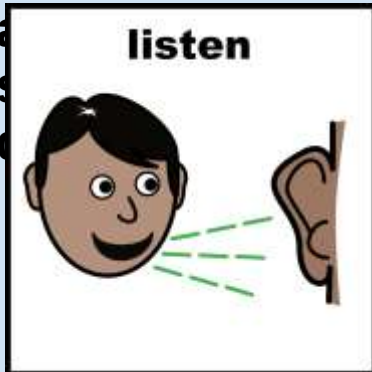
3. Being Employed Leeds Website

- **Shows job vacancies for people with learning disabilities.**
- **Has useful information like how to write a CV.**
- **Very accessible, has 'listen' buttons that will read out text.**
- **We should spread the word about the website!**

4. Coordination

- **Had a meeting with People's Parliament to get new people involved in the Employment Task Group and get opinions on what's good and bad about employment in Leeds.**

**Sarah Marshall
from the
Department of
Work and
Pensions are
going to tell us**



- **Sarah has been working on the access to work programme to help people with learning disabilities and autism get jobs.**
- **She has been working with employers to make them 'disability confident'.**

**Leeds
Community
Foundation
Grants Update.**



- **Some organisations recently got funding for employment projects for people with learning disabilities.**
- **4 projects got funding: Hamara, Health For All, Lighthouse Futures Trust, and Pyramid of Arts.**

**any
questions**



- It was decided that the Employment Task Group will get a stall at the upcoming Special Educational Needs and Disabilities Careers Fair.
- Various people said they would like their emails to be available from the minutes:
- annabell.kesby@advonet.org.uk
- fozia.mahmood@unitedresponse.org.uk
- anya.macbeth@nhs.net
- DisabilityServices.AdvocacyTeam@dwp.gov.uk
- hannah@purplepatcharts.org

good bye



Robert thanked everyone for coming to the meeting and sharing their views.

How to get involved with the Employment Task

We would like more people with learning disabilities to be members of the Employment Task Group. We are trying to make the Task Group more accessible.

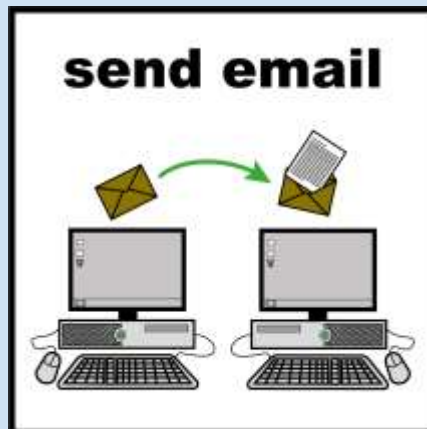
If you have a passion for improving employment opportunities for people with learning disabilities, then please send an email to amy.sutcliffe@forumcentral.org.uk and

Group

robert.stephens@forumcentral.org.uk .



If you would like to be involved but don't want to come to the meeting, that's fine too! Just send us an email saying you're interested in the Employment Task Group.



Thank you to Easy on the i for the images.