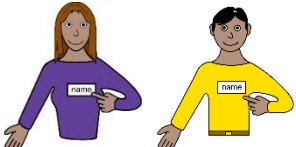
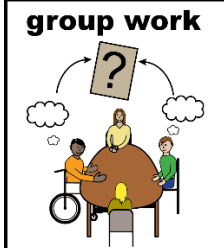
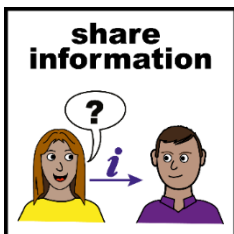


	 Being Safe Task Group
	The people who came Carol Benson – Aspire CBS Cath Lee – Aspire CBS Councillor Ritchie – LCC elected member David Rickus - Leeds Adult Safeguarding Board David Crake – LCC and Being Connected: Travel Theme Lead Felicia Adumade – Aspire CBS Gavin Murphy – Advonet Jimmy Knott – Advonet Lucy Wild - West Yorkshire Combined Authority – Safer Travel Officer Narinder Rayat – LCC Working Age Adults Richard Cotton - West Yorkshire Police – Safer Travel Sargeant Susan Hanley – Leep 1/Advonet Tania Woodhouse – Connect in the North Thomas Chalk – Connect in the North Tracey Sowerby – Aspire CBS Maurice Esboulots – Support worker
	Apologies Caroline Armstrong - LCC Brendan Tannam - LCC Beverley Adams – WY Police Angela Greenhough – WY Police Erica Ward – WYCA Laura Stott – United Response Leah Burch – Liverpool Hope University Ailsa Ryder – Aspire CBS Dominique Burley – Forum Central Claire Nixson – Forum Central Sarah Wheatley – Connect In The North Wendy Cork - Advonet Rachel Koivunen – People in Action Zoe Bawn – Aspire CBS Robert Stevens – Forum Central/RMS

	Welcome and introductions Cath Lee welcomed everyone, thanked them for coming and gave Zoe's apologies. Everyone introduced themselves
	Agreeing the minutes from the last meeting Cath went through the minutes highlighting the key discussion points and actions. Everyone who was at the previous meeting agreed that the minutes were accurate.
	Update on actions Cath explained that at the last meeting, everyone had agreed that it would be best to recruit a Co-Chair for the Task Group and so Aspire will lead on this process. As this will take a little time to make sure it is accessible, Aspire propose to approach the group members who expressed an interest in being the Co-Chair at the last meeting to fill the role in rotation as an interim measure. Everyone agreed. Cath explained that there had been no further amendments to the Terms of Reference and asked if the group were happy to agree these as final. Everyone agreed.
	Action planning Cath did a re-cap of the Being Me Strategy and how the Being Safe Task Group helps to deliver this. She explained that there has been a mini-review and update of this and that the Strategy from 2018 – 2021 will be extended, alongside the update, until 2025 when a full review will be done. The Being Safe priorities in the strategy will stay the same until then. Cath reminded the group of the areas of work that had been discussed in March 2023 that the group want to continue to work on. These are listed in the presentation slides attached to these minutes. The group noted that some activities are happening but that we want to build on them, that we'll need to see what funding is available for them and where that might come from given the current financial constraints, that we need to put dates of meetings for 2024 in the diary as soon as possible.

Cath explained that today is about planning what will need to happen to make progress. Cath explained the group activity, focused on treasure maps. The detailed discussions that came out of the group work is attached as an appendix to these minutes. The group also voted on which 'treasure chests' (activities) they thought were top priorities. The votes given to each activity are included. The top **X** priorities will be the focus of activities in 2024 with the others following in 2025 and/or being carried forward to the new strategy.



Partner updates

Gavin Murphy explained that Advonet are changing their management structure over the next few months. This is not likely to affect what Advonet do.

Connect in the North are running 2 online training sessions on 18th January. One is about staying safe on the internet and the other is about how to avoid scams. More details can be found here:

[Websafe and Scam-Free - free training from Connect In The North in January 2024 - Connect in the North \(citn.org.uk\)](https://citn.org.uk)

Aspire are changing from sending out quarterly newsletters to sending out monthly newsletters in the new year.

Councillor Ritchie told the group about the Walk Safe app.



The app. Is available to download free.

[App Page \(qrco.de\)](http://qrco.de)



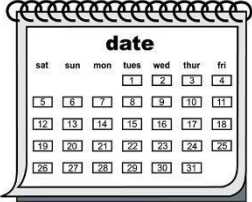
Orange Travel Wallet scheme – this has been launched by the West Yorkshire Combined Authority, to help people with communication difficulties or disabilities to use public transport.

The bright orange wallet is a subtle way of letting transport staff know the passenger may need additional support with their journey, or a bit more time. The handy wallet can be used to hold a disabled or blind person's travel pass, along with an optional Travel Assistance Card which can highlight to a bus driver what support the passenger might need to help with their journey.

Orange wallets are available from bus station travel centres or by calling MetroLine on 0113 245 7676 and can be posted out.

Travel assistance cards are available for printing from [Orange Wallets & Travel Assistance Cards](#) or can be picked up from a bus station travel centre.

Further information and an Easy Read leaflet are available from [Orange Wallets & Travel Assistance Cards](#)

	Next steps Aspire will write up the notes of the planning session and circulate this for group members to check and add any further thoughts. This will then be produced as a plan for 2024 and we'll start the work. We may form smaller groups to do this.
	Any Other Business There was no other business.
	Date and time of next meeting Everyone agreed to keep the meetings on Thursdays. We will have face to face and remote meetings depending on the agenda. There will be 4 meetings across the year and dates will be circulated with the minutes.