



Being Safe Task Group
Thursday 5th June 2025
10:30am – 12:30pm
Hillside Enterprise Centre

Minutes of the meeting



The people who came

- Cath Lee (Aspire CBS, Business Development Manager) - Chair
- Chris Charlton – Chair
- Imogen Day (Asking You!)
- Caroline Armstrong (LCC Working Age Adults)
- Thomas Chalk (Connect in the North)
- Councillor Kevin Ritchie (LCC elected member)
- Richard Cotton (West Yorkshire Police – Safer Travel Sargeant)
- Lucy Wild (West Yorkshire Combined Authority – Safer Travel Officer)
- David R (Leeds Safeguarding Adults Board)
- David Crake Leeds City Council - Being Connected: Travel Theme Lead
- Tania Woodhouse
- Christine Sharpe (People Matters)



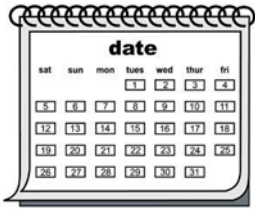
Apologies

- Hannah Coley, WY Police, Hate Crime Coordinator, Leeds East
- Mahreen Hussain, WY Police, Leeds Community Cohesion Seargeant
- Leah Burch (Liverpool Hope University)
- Claire Nixson – Forum Central
- Rachel Koivunen – (People in Action)
- Zoe Bawn (Aspire CBS)
- Dominique Burley (Forum Central)
- Alex Toothill (Advonet)

	• Sarah Wheatley (CiTN) • Beverley Adams (WY Police) • Rita Hanson (Yorkshire Ambulance Service) • John Hudson/Marc Walton (Bright Sparks Theatre Arts)
	Welcome and introductions We welcomed everyone to the meeting.
	Agreeing the minutes from the last meeting Cath went through the minutes from the last meeting on 20 th February 2025 highlighting the key discussion points and actions. Everyone who was at the last meeting agreed that the minutes were accurate.
 	Feedback from the Learning Disability Partnership Board meeting – focus on Being Safe Group members fed back from the Learning Disability Partnership Board meeting in April. The presentation to the Learning Disability Partnership Board by members of the Being Safe Task Group was well received. There was a lot of feedback during the discussion groups about topics that the groups felt the Task Group should consider and that could be included in any future events with the police. This is attached to the minutes. Stella Chan (Project Officer, WYCA) had been in attendance and saw the value of the theatre based hate/mate crime work for transition aged young people.
	Partner updates Safeguarding Adults Board. David R. reported back. They are working with Police, NHS, Adult Social Care, Housing etc. to create video messages to help people feel more confident about reporting a safeguarding concern as it can be scary to report something. There can be a lot of complicated language involved in describing abuse and the videos will aim to be clear about the different types of abuse that can happen for example, not giving someone their medication. The Safeguarding Board are keen to work with organisations on this project. They'd like to do a video about cuckooing or 'tricky friends' to raise awareness of the issue.

	LCC Adult Travel Project - David Crake reported back about transport. Recruitment of travel ambassadors has gone well. There are 10 now who cover most areas of Leeds. It is not clear when the travel policy for LCC will be reviewed and so the current policy remains in place. The council would like to increase the resource being put into travel training which will complement the work Advonet are doing. There was a discussion about some of the challenges that people are experiencing eg. drivers not putting ramps down, people who use wheelchairs finding access to buses restricted, complications for the post 16 age group with transport being split between Childrens Services and Adult Social Care, issues with the tail lifts on passenger transport not being strong enough for some electric wheelchairs. David acknowledged there is a lot of work to do. Good Lives Leaders – Imogen Day reported that they will be ready to start in July and that they'll be visiting Day Services. Advonet have received funding to do travel training and will be promoting their project. Imogen will send out flyers. Safer Travel Team – Richard Cotton reported that the team are now funded until March 2026. Cath Lee will speak to Hannah Coley about including a slot for the team in the Elland Road event later in the year. Digital inclusion – there was discussion around digital safety as these were topics that had been raised at the Learning Disability Partnership Board. Fran Etherington at Old Gipton Fire station was suggested as a contact. Thomas Chalk said that Citn run training that covers scams, AI, fake news. Safeguarding are interested in accessible language and so might link up with Mick Lambert who is also interested in this for Aldasso
	Staying Safe and Feeling Safe Thomas Chalk updated on the discussions held with Hannah Coley and Mahreen Hussain about the next event and distributed flyers. The event will be promoted from 6th June. The group discussed who might benefit most from the content eg. cuckooing. The group agreed to target people who are reasonably independent and so likely to be out and about and more at risk of experiencing some of the issues

	being covered. Thomas Chalk explained he his planning an easy read article in the Citn newsletter about cuckooing and that it could be useful to link in with whoever will do the talk about cuckooing at the event and possibly to turn it into a leaflet.
	Learning Disability People's Parliament Council Chambers Takeover – Imogen Day explained what would happen at the Takeover event in Learning Disability Week. There will be 5 minute updates from the Task Groups and 10 questions. The Task groups are asked to cover their achievements and what they are planning to do next. The event will be streamed and there is likely to be around 100 people present. The group agreed to cover the same points as at the Learning Disability Partnership Board. Richard Cotton agreed to speak alongside Chris Charlton and Cath Lee on behalf of the Task Group. Cllr Ritchie queried whether Councillors and Exec. Members will be in attendance and suggested Cllrs Hayden and Venner be invited. The Mayor has been invited. Election of representatives to the Task groups – Imogen explained that the People's Parliament will hold elections in September to elect a rep. for each Task Group.
	Next steps • Prepare for the Council Chamber Takeover • Promote the Elland Road event • Continue to identify people and organisations to link up with about digital safety.
	Any Other Business David R. suggested inviting the Deputy Mayor, Alison Lowe, to People's Parliament. Tania Woodhouse informed the group that Rachel Davies will be taking on the Theme Lead for the Being Well Task Group.



Future Meeting Dates

4th September 2025 - Zoom

Thursday 27th November – in person