



**Learning Disability
Partnership Board – Being
Well**
Friday 6th March 2026
**10am – 12pm via Teams at
Hillside
Minutes**



2



Welcome and introductions

Stacey Atkinson, Lead Nurse for Leeds and York Partnership Trust (Manages Respite Services and the Health Facilitation and Involvement Team) Stacey explained she has been in Learning Disability Services for over 40 years.

Julie Royle-Evatt, Team Manager for Health Facilitation and Involvement Team, Leeds and York Partnership Trust.

Madeleine Fahy, Coordinator for Through the Maze, Connect in the North / Through the Maze. Attending on behalf of Thomas Chalk.

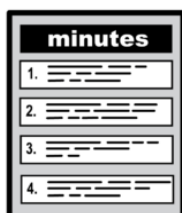
Becky Horsman, Support Service Coordinator, Leeds and York Partnership Trust. Becky manages the administrative team for the Learning Disability Service.

Ian Buttery, glad to have the group back together and wants it to continue.

Cath Lee, Aspire Community Benefit Society, Chairs the Being Me Health Task Group.

Sally Patar said hello to everyone.

3



Agreeing the minutes from the last LDPB on 7th October 2023

As the minutes were from 2023 they were not reviewed today.

Stacey agreed to review them to see if there are any actions. **Action**

4



New Developments in Health Facilitation Team

Julie went through her presentation.

The Team

Julie went through the Health Facilitation and Involvement Team. Julie explained that the teams were brought together as there was a lot of overlap work ongoing. Julie said that the team is working well inclusive of staff with lived experience. Julie said that they are ongoing with recruitment.

Julie said that the team is important as it works 'in the middle' of service users and teams and links them together.

The team have trained over a 1000 people across the city in ReSTORE2 Mini.

Goals

Having their **reasonable adjustments** met so that they can be a part of their health care journey.

Having a service that **includes them** by providing information in an accessible format so they can understand it.

Have access to **a good yearly health check** with their GP.

Have **good health opportunities** and outcomes that are in line with the rest of the population like screening and vaccination.

Have a **good life expectancy** and not die young from things that are preventable or avoidable.

Get Checked Out Website

The Get Checked Out Leeds website has had 2087 hits in February 2026.

<https://www.learningdisabilityservice-leeds.nhs.uk/get-checked-out/>

The teams work includes:

- Helping other teams within LYPFT to create easy read information leaflets / letters
- Working with Psychiatry team to create accessible information for clinics
- Provide a collaborative approach with different agencies across Leeds
- Learn from lives and deaths of people with a Learning Disability and Autistic people

LeDeR

Julie went through the LeDeR process – See diagram in the presentation attached.

The Image Bank – Easy on the i

The image bank on the “Easy on the i” website has had 13,051 hits in February 2026.

<https://www.learningdisabilityservice-leeds.nhs.uk/easy-on-the-i/>

Nationwide bank have been working with us to use our images. They have produced a free set of images that they have launched in banks to help them communicate with their customers. They are launching this pack Worldwide for other banks to use and they have won an award for

their work. We are happy for them to use the images as this will help people to communicate and stay safe with their money.

Cancer Screening Project

Project Journey – See diagram in the presentation attached.

Resources – Are available for use and have been added to SystmOne.

Result of training – Feedback shows a huge improvement in people feeling more confident in experience of cancer screening. The feedback helps develop future training.



Before Training



After Training

The Teams Future Goals

- Continue producing accessible information
- Continue projects to make health care more accessible
- Continue projects that make health interventions more successful
- Continue to make sure that people that people with an LD are healthy and achieving goals and aspirations

Questions from the group

Stacey asked Julie how people with a lived experience can be part of the team. Julie said she can send out their contact information and when vacancies are available they can make contact.

Sally asked if they wanted help in end of life care with people with a Learning Disability as she is passionate about this. Julie said they do a lot of work around this but are currently not doing anything in the team. Julie said that No Barriers Here assist with this through arts and crafts.

Stacey said that she is involved in checking RESPECT forms (how you want to be treated) but don't have anyone with a lived experience involved, so will ask if they need any involvement. **Action**

Alex said that Kit attended Peoples' Parliament and had a lot of engagement. Alex offered to hand out leaflets at Peoples' Parliament if appropriate.

Alex discussed LeDeR and the problems with reporting. Julie said the report is back out now and the problems were due to one area, coding,

	and is now back up and running. Alex asked if there are plans for the report to be published quicker (current report is 2023); Julie wasn't sure about this at the moment. Julie said within LYPFT we are continuing with looking at learning from deaths. Stacey said that Sam Browning, specialist physician at LYPFT, has looked at the latest LeDeR report and has made the information accessible. Sam has agreed to attend a future meeting. Cath thanked Julie and the team for their work. Cath said that Mark from the team attended the Aspire meeting and highlighted that the service user and carers level of knowledge was great.
5 	Agree the Terms of Reference for this meeting <u>Title</u> Change from “Being Me” to “Being Well”. <u>Photo</u> The group agreed to get a new photo at the next face to face meeting. <u>What is a task group?</u> Cath suggested to add in the group being about influence and how this impacts people's lives; to explore what can be done. Ian suggested including continuation of the group now it has recommenced. Ian asked if there could be a separate meeting for men and for women. Stacey said that there might be a future project that requires an

additional group to meet up and to report back into the main group.

Lead Person

Change from Victoria Tredennick to Stacey Atkinson.

Co-Chair

Ian and Sally agreed to continue to be co-chairs.

Change 'Leeds People First' to 'Advonet' and remove 'private individual'.

Members

To add in the Health Facilitation and Involvement Team.

To add in the LD and Autism Team, LTHT.

To change '3rd Sector – Tenfold Learning Disability Forum' to 'Forum Central LD Network'.

To add in 'Carers Reference Group'. Madeleine said that she struggled to get carers to attend the meeting.

To add in 'LD Strategy Theme Leads'.

Stacey agreed to list all the members individually.

Priorities

To add in 'I know about what good health is'.

Julie suggested adding 'I know where to go if my health isn't good'.

Ian said that there is a place near The Springs in Leeds where you can have your eyes tested and the parking is free. Stacey agreed to add in 'I know where to go to find out'.

Actions

To change 'CCG' to 'ICB'.

Frequency

Dom explained that the tracker is the action log.

Where are meetings held

To change 'Zoom' to 'Teams'.

Ian suggested meeting every two months.

Madeleine said that Being Social meets at least four times a year, with one larger event. The meetings also take place prior to the Partnership Board so that it can feed into it.

Sally asked if the meeting could be every month. Julie said that it may be a bit too much for monthly as tasks need to be completed from each meeting. Stacey and Cath agreed.

The meeting agreed to meet in June 2026, October 2026 and December 2026. The meeting agreed to meet in person for these dates. Becky will check venues, set these up and send invites.

Action

Stacey agreed to look at the overall structure of the document and make the above mentioned changes. **Action**

6



Learning Disability Service Update

Jenni went through her presentation and the visions for the service, nursing, allied health professionals, occupational therapists and psychiatry.

Jenni shared with the meeting that the quality report for LD has been held with high esteem and she is very proud of the work that the service has contributed to the report for this year.

Best Practice

Nursing – Developed a checklist from learning from incidents around difficult admissions.

Nursing – Medication Monitoring Toolkit – This was developed by newly qualified nurses who saw that some service users were not receiving a clear discharge plan, which slows up new service users being referred into the team. The toolkit starts the discharge process at the start of the referral.

Speech and Language

- Changes in the last year, due to LTHT change in referral criteria
- Referrals increased for dysphasia (choking incidents)
- Reviewed swallow training

Psychiatry

- Investigating information regarding medication changes – Service users now receive written information / leaflets

Sensory Processing

- Invested time in training therapists
- Developed a protocol for the use of weighted blankets – Co-produced with colleagues with lived experience

Blended Diets

Jenni spoke about a piece of work that service users engaged with at 2 Woodland Square (Respite) to look at blended diets.

Forums

- Ask, Listen, Do Together
- Carers Groups
- Carer Peer Review
- Audits
- STOMP

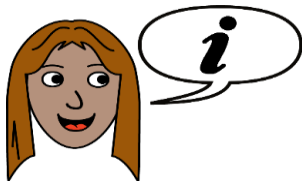
Questions from the group

Sally congratulated the service for the work they are doing; Jenni agreed to pass this on.

Sally gave feedback that Communication Passports are not being seen in hospital by the relevant staff and are not accessible. Sally said that patients' needs are not being met because of this. Jenni said that she is aware of this issue and that there are other issues with DNAR and Respect forms. Jenni said that the service will continue to meet with regular with the head of Safeguarding, Mental Capacity and LD and Autism Team to discuss these issues.

Stacey said that she plans for someone from the LD and Autism Team to attend the meeting in June 2026 to discuss this further. **Action**

7



Any Other Business

1. Ground Rules

Ian suggested when someone wants to talk to put your pen in the air. And to allow everyone to speak when they have something to say.

	<u>2. Future Meeting Agenda</u>
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	Ian suggested someone attending to talk about Dementia and jargon. Sally suggested someone attending to talk about End of Life Care. Stacey said she will arrange these speakers. Action
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